

**FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM
FOR ACADEMIC YEAR 2017 – 2018**

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: St. Germaine Catholic School

City: St. Clair Shores

Administrator's Signature _____

Date August 2017

Date of Fire Drill	Time of Drill	Minutes to Evacuate	Number of People Evacuated	Comments
September 8, 2017	1:00pm	1 min. 1 sec.	161	Good drill 7/8 from lunch room
September 21, 2017	12:30 pm	1 min. 14 sec.	174	During 7/8 lunch period
October 2, 2017	2:05 pm	1 min. 17 sec.	172	
April 24, 2018	9:40 am	1 min. 2 sec.	186	2, 4, 5 use both doors
Date of Tornado Drill	Time of Drill	Minutes to Shelter	Number of People Sheltered	Comments
September 8, 2017	1:10 pm	55 sec.	161	Spanish classrooms to avoid skylights
March 20, 2018	1:40 pm	1 min. 13 sec.	163	
Date of Shelter-In-Place Drill	Time of Drill	Reason for Drill (i.e. hazardous, weapons, intruder)	Number of People Sheltered	Comments
September 8, 2017	1:17	intruder	161	Excellent
November 17, 2017	10:02 am	Problem in the area, around the school	198	Efficient, smooth
April 24, 2018	9:50 am	Intruder	186	Classroom window shades all the way down; add shades to some classroom doors. Key in primary library.

Post a copy of this file on your school web site, keep on website for 3 years

At the end of the school year mail a copy of this form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue – 7th Floor
Detroit, MI 48226